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APR 03 2024

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA**

**ADVISORY**

April 3, 2024

DM No. 47, s. 2024 re: Adjustments on the School Governance Council  
Functionality Assessment for Public Secondary Schools

This is to inform all concerned SGC Composite Team members and Secondary SGC Officers with the following changes in schedules as per agreement from the Online Regional Conference on SGC with the Division SGC Composite Team and PSDSs held last April 2, 2023:

Schedules	Activities	Personnel Involve
April 5, 2024 (until 12:00 p.m.)	Submission of SGC Documents to SMME	SGC Officers
April 5, 2024 (1:30 p.m. to 5:00 p.m.)	Final Validation of SGC Documents	Division SGC Composite Team & PSDSs
April 12, 2024	Regional Validation on SGC Functionality Assessment	Evangeline Saculo Division SGC Focal Person Selected PSDSs
April 15 - 26, 2024	Uploading of Documents on the SGC FAT	SGC Officers

SGC Documents for submission must be prepared in a separate folder by SGC Functionality Indicators with proper labeling and tabbing.

Please be guided accordingly.

**FERNANDO C. MACARAIG**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

